



Sam Dunning <info@ukctransparency.org>

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**FOI240904DUN response**

1 message

**Freedom of Information Requests** <foi@arts.ac.uk>

To: "info@ukctransparency.org" <info@ukctransparency.org>

30 September 2024 at 16:12

Dear Sam,

Please find attached our response to your Freedom of Information request.

Freedom of Information complaints procedure

UAL is committed to making information available under the Freedom of Information Act 2000 (FOIA) and to ensuring that the service it provides for those wishing to gain access to information is simple, efficient and effective.

If you feel the service you have received does not meet these aims or your expectations please write, within 40 working days of this initial response, giving details of your complaint, to:

  
Data Protection Officer,

University of the Arts London

8th Floor

272 High Holborn

London

WC1V 7EY

[foi@arts.ac.uk](mailto:foi@arts.ac.uk)

Your complaint will be fully investigated and treated confidentially. If your complaint is about a response to a request for information, it will be dealt with by an officer who was not involved in the original decision. A full investigation and any decision will be made and conveyed to you within 20 working days. If we are unable to deal with your complaint within this time, we will inform you and let you know the reason for the delay.

If your complaint is upheld you will be notified of what action will be taken. If it is a request for information, the information will be provided to you. If the complaint is not upheld you will be given a reason for the decision.

If we do not deal with your complaint to your satisfaction, you are entitled to refer your complaint to:

**The Information Commissioner's Office,**

Wycliffe House,

Water Lane,

Wilmslow

Cheshire,

SK9 5AF

Tel: 0303 123 1113 (local rate)

Tel: 01625 545 745 if you prefer to use a national rate number

[www.ico.org.uk](http://www.ico.org.uk)

Kind regards,

Syahadah Shahril

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**Syahadah Shahril**

she/her/hers

FOI & Data Protection Coordinator


ADS - Governance


**University of the Arts London**

arts.ac.uk


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**4 attachments**

 **FOI240904DUN.pdf**  
129K

 **PVC Head of LCC visit.pdf**  
234K

 **VC and DVC RKEE visit.pdf**  
219K

 **PVC Head of CSM visit.pdf**  
332K

# ual:

Reference: FOI240904DUN	
Details of the request:	Our response:
<p><b>Please provide:</b></p> <p><b>1. The number of visits to China in the last 18 months by the Vice-Chancellor (or equivalent), any pro-VC (or equivalent), dean international (or equivalent), or any other executive-level staff (not academic or research staff).</b></p>	<p>Based on your request, we have interpreted this to include <a href="#">Executive Board</a> members and the Director of Global Engagement. There were three visits in the last 18 months (04/03/2023 to 04/09/2024, the date of your request).</p>
<p><b>2. Please, for each visit, state the role of the staff member(s) who went, and a list of meetings/itinerary.</b></p>	<p>Please find this information attached in the three documents titled:</p> <ul style="list-style-type: none"><li>- “VC and DVC RKEE visit” – visit by the roles “Vice Chancellor” and “Deputy Vice Chancellor Research, Knowledge Exchange and Enterprise”</li><li>- “PVC Head of LCC visit” – visit by the role “Pro Vice-Chancellor &amp; Head of College, London College of Communication”</li><li>- “PVC Head of CSM visit” – visit by the role “Pro Vice-Chancellor &amp; Head of College, Central Saint Martins”</li></ul> <p>Personal data has been exempted under s.40 of the Freedom of Information Act, hence redacted. Information relating to roles and activities not under the scope of your request has also been removed through redaction.</p>

Date	Meeting/Event	Colleagues/ Chaperone	Transport
Hong Kong – [REDACTED] & [REDACTED]			
<p><b>Staying: Renaissance Harbour View Hotel</b>, Hong Kong Convention and Exhibition Centre, Harbour Rd, Wan Chai, Hong Kong</p> <p>T: (00) 852 2802 8888</p> <p>Check-In time 2pm</p> <p>Check-out time 2pm</p> <p>3-night stay checking in PM on 9th May, checking out AM on 12th May.</p>			
Tuesday 9th May			
<p>[REDACTED] to meet colleagues at Hong Kong Baptist University</p> <p>Briefing paper <a href="#">here</a>.</p>	<p>[REDACTED] alone</p>		<p>[REDACTED] also meeting HK Poly U Dean of Design to discuss research on 8th May.</p>
<p><b>Optional Dinner with [REDACTED], Agent,</b></p> <p><b>Venue TBC</b></p>	<p>[REDACTED] team, [REDACTED] [REDACTED] optional</p>		<p>Travel with [REDACTED] and team if you decide to go</p>
Wednesday 10th May			

<p>8.45 am Meeting with FT journalist [REDACTED]</p>	<p>Admiralty area- venue now confirmed:</p> <p>Fuel Espresso Pacific Place</p> <p>Shop 206, 2/F, Pacific Place, Admiralty, 香港</p> <p><a href="https://goo.gl/maps/yMjMxAYMBqcTxUKn8">https://goo.gl/maps/yMjMxAYMBqcTxUKn8</a></p> <p>[REDACTED]</p>	<p>[REDACTED] only</p>	<p>You will need to get a taxi from hotel to where you're meeting [REDACTED] which will be easy walking distance to the 10am meeting at HKU Space with [REDACTED]</p> <p><a href="#">Briefing is here</a></p> <p>[REDACTED] is a friend of [REDACTED]</p>
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<p>Wednesday 10th May, 10:00-1:00pm; Conference Room, 12/F, United Centre, Admiralty, Hong Kong</p>	<p>Meeting at HKU SPACE</p> <p>Briefing paper <a href="#">here</a>.</p> <ul style="list-style-type: none"> <li>• [REDACTED], Director</li> <li>• [REDACTED], Deputy Director (Academic Services)</li> <li>• [REDACTED], Acting Head of College of Humanities and Law</li> <li>• [REDACTED], Associate Head of College of Humanities and Law</li> <li>• [REDACTED], Administrative Assistant to the Director</li> </ul>	<p>[REDACTED] and [REDACTED] only</p>	<p>[REDACTED], Director at HKU space will arrange a car to pick up [REDACTED] from hotel as needed. You will make your own way there from meeting with [REDACTED]</p> <p>You will need to take gifts which [REDACTED] will have for you, and copies of the strategy and the presentation slides on laptop.</p>
<p>1.30 - 2pm</p> <p>UAL Asia Branch Office, Unit 1018, 10/F, Star House, 3 Salisbury Road, Tsim Sha Tsui, Kowloon</p>	<p>Welcome to ABO and meeting the ABO team</p>	<p>[REDACTED] team and [REDACTED] and [REDACTED]</p>	<p>These 3 meetings are with our key agents.</p> <p><a href="#">Briefings here</a></p>

2-3pm As above	Meeting with [REDACTED], Director of Chamberlain, UAL representative in Hong Kong, Macau and Guangzhou	[REDACTED] team and [REDACTED] and [REDACTED]	
3-4pm As above	Meeting with [REDACTED] Director of iLink, UAL representative in Shanghai and Taiwan	[REDACTED] team and [REDACTED] and [REDACTED]	Travel back with [REDACTED] team
Wednesday 10th May 6.30pm ([REDACTED] can be there from 7:00pm); The Studio, Soho House, 33 Des Voeux Road West, Sheung Wan, Hong Kong	Alumni Event	[REDACTED] team [REDACTED] and [REDACTED]	Travel with [REDACTED] and team. Take presentation
<b>Thursday 11th May</b>			
Thursday 11th May, 9:30-11:00am; 10/F, LiFung Tower, 888 Cheung Sha Wan Road (take public transport / subway)	Meeting with [REDACTED] (Director of the Fung Foundation)	[REDACTED] team [REDACTED] and [REDACTED]	Travel with [REDACTED]  <a href="#">Briefing here</a>
Thursday 11th May, 12:00-3:00pm; XinRongJi Hong Kong, 1&G/F, China Overseas Building, 138 Lockhart Road, Wan Chai	Lunch meeting with Trendy Group	[REDACTED] team	Travel with [REDACTED] to lunch.  <a href="#">Briefing here</a>

Thursday 11th May, <b>5:15pm</b> ; ST305, 3/F, Ng Wing Hong Building, The Hong Kong Polytechnic University, Hung Hom, Kowloon, Hong Kong	Meeting with Hong Kong Polytechnic University ( [REDACTED] and [REDACTED] [REDACTED] )  Briefing paper <a href="#">here</a>	[REDACTED] and [REDACTED]	Travel alone in taxi – [REDACTED] to arrange from lunch venue.  You will need to take gifts which [REDACTED] will have for you, and copies of the strategy and the presentation slides on laptop.
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[REDACTED] to take a lateral flow test and complete travel health declaration form on 11th May

**IMPORTANT:** All travellers will need to make an online health declaration within **24 hours of departure for Beijing on 12th May** on this link  
<https://htdecl.chinaport.gov.cn/>. Please use Microsoft Edge or Safari for this.

**Beijing – [REDACTED]**

**Flight: CX 390 (Departing Friday 12th May at 9:00; Arriving Friday 12th May 2023 at 12:25)**

**Reference: OBZ86P**

**Staying: The Westin Beijing Chaoyang**, 7 North Dongsanhuan Road, Chaoyang District, Beijing 100027.

T: (00) 86 1059 22 8888

Check-In Time 2pm

Check-Out Time 12pm



2-night stay checking in PM on 12th May, checking out AM on 14th May.

**Friday 12th May**

2.00 pm – 4pm	Meeting at Chinese Academy of Drama  Meeting with [REDACTED] [REDACTED] at the Changping campus and tour of the campus (Stage Design)	[REDACTED] and [REDACTED]	Renewal signing of the partnership agreement with CCW – this will probably be a photo opportunity and quite formal. (will need tie!)  [REDACTED] has gifts;  <a href="#">Briefing paper here</a>
Friday 12th May, 4:30-5:30pm; British Council Offices Beijing	Country briefing with [REDACTED], Director Education at the British Council China	[REDACTED] team	Travel with [REDACTED] between these meetings.
Friday 12th May, 5:30-6:30pm; meet at Lobby of Landmark Hotel (next to British Council)	Meeting with [REDACTED] [REDACTED] (Economist journalist)	[REDACTED] alone	Next to British Council.  Liaise with [REDACTED] re time to go back to hotel - -there may be time.  Contact details [REDACTED] [REDACTED]

			<div></div> <div></div>
<p>Friday 12th May, 6:30-9:30pm; AIIB Headquarters</p> <p>Tower A, Asia Financial Center, No.1 Tianchen East Road, Chaoyang District, Beijing, 100101</p> <p>Space – Multifunctional Hall, 1st floor</p>	Alumni Event	<div></div> team	<p>20 min ride from British Council to AIIB (<div></div> bank)</p> <p>Take presentation</p>
<b>Saturday 13th May</b>			
<p>Saturday 13th May, 10:00am; Starbucks at Palm Springs Plaza</p> <p>Chaoyanggongyuan South Road 8</p>	Meeting with <div></div> <div></div>	<div></div> alone	<div></div> <div></div> <p><a href="#">Briefing here</a></p>
<p>Saturday 13th May 12:00-2:00pm; Shengyongxin Restaurant, No.5A Xindong Road, Chaoyang District,</p>	Lunch meeting with <div></div>	<div></div> alone	<p>I assume you have <div></div> phone number.</p>

Sanlitun, Beijing 100027 China			I have asked [REDACTED] to put you in a cab for the lunch.
Saturday 13th May, 3:00-5:00pm; BACA School/Academy, Beijing St Elite and BACA, B620, Ge Hua Tower, No 1 Qinglong Hutong, Dongcheng District, Beijing 100007	Meeting with [REDACTED] (St Elite, UAL rep in Beijing)		
<b>Shanghai – [REDACTED]</b>			
<b>Staying Jing An Shangri-La, West Shanghai</b>			
<b>Sunday 14th May</b>			
Sunday 14th May, 1:00-6:00pm; location TBC	Lunch meeting and drinks reception with [REDACTED] and friend	[REDACTED] team	Travel with [REDACTED] [REDACTED] will have briefing and gifts
<b>Monday 15th May</b>			
Monday 15th May, 1:00-3:00pm; location TBC	[REDACTED] with Xintiandi (donor)	[REDACTED] team	Travel with [REDACTED]  <a href="#">Briefing here</a>
DIALLING IN FOR BUDGET MEETING AT UAL	With [REDACTED] [REDACTED] [REDACTED] and [REDACTED]		At Hotel, Teams link is <a href="#">here</a>

Monday 15th May PM; 7:00-9.30pm, System 3/F, Yunhai Mansion, 1329 Huaihai Zhong Lu, near Baoqing Lu Xuhui District	Alumni Event - System 3/F, Yunhai Mansion, 1329 Huaihai Zhong Lu, near Baoqing Lu Xuhui District	team	Take slides
Tuesday 16th May			
			You will need to book a cab from hotel for flight.
<b>Flight: BA 168 (Departing Tuesday 16th May at 11:00; Arriving Tuesday 16th May at 18:25)</b>  <b>Reference: OBZ86P</b>			

LCC Hong Kong Trip, March 2024

Travel itinerary

Emergency Contacts Details:

KEY TRAVEL

24-hour emergency contact number: [REDACTED]

Email: [REDACTED]

UAL INSURANCE - U.M. Association Ltd - Reference: **UMAL/024**

Tel: [REDACTED]

Email: [REDACTED]

Hotel: **Lan Kwai Fong Hotel Kau U Fong**: 3 Kau U Fong, Central, Hong Kong

[REDACTED] [REDACTED]

Days/Dates	[REDACTED]		[REDACTED]	
Tuesday 19 March	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
		[REDACTED]	[REDACTED]	
Wednesday 20 March	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Thursday 21  
March

Friday 22  
March

Saturday 23  
March

**Travel:**

**5:00am**

Addison Lee taxi for travel from home address to Heathrow Terminal 3:

- **Booking ref: 342820**
- **Helpline: 020 7387 8888**

**Dep: 11:00** (Friday, 22 Mar 2024)

**Arr: 07:40** (Saturday, 23 Mar 2024)

- **London Heathrow Airport** (LHR), Terminal 3
- **Cathay Pacific - CX 252**

Upon landing, take the MTR airport train to Hong Kong station. From there, the hotel is a 15-minute walk or 5 minutes by taxi.

*Rest Day*

*NB: The hotel has been booked from Friday 22 March, so should be available immediately upon arrival. International have contacted the hotel in order to flag that there will be late check-in early on Saturday morning.*

<b>Sunday 24 March</b>	<p><b>9:50am onwards</b>  <b>HKU SPACE Graduation Ceremony – Rayson Huang Theatre, HKU</b>  <i>(The nearest MTR station is HKU, Exit A. The theatre is next to an HSBC ATM and opposite a Subway)</i></p> <ul style="list-style-type: none"> <li>• [REDACTED] will meet you in the hotel reception for the car pick-up to take you to the graduation ceremony HKUS will arrange for a car to pick up attendees from the Hotel at 9.50am</li> <li>• Followed by Lunch</li> </ul>		
<b>Monday 25 March</b>	<p><b>10:30 am – 12:00pm</b>  <b>Hong Kong Polytechnic University</b>  School of Design, The Hong Kong Polytechnic University, Hunghom, Kowloon  Building: Jockey Club Innovation Tower (Core V), PolyU Campus</p> <ul style="list-style-type: none"> <li>• You will be met at the entrance to the Jockey Club Innovation Tower by [REDACTED], Executive Officer HKPU School of Design</li> <li>• The meeting will begin with an intro/recap of the Poly U School of Design and LCC ([REDACTED] will present on behalf of LCC; [REDACTED] on behalf of Poly U). We have asked HKPU to keep this section of the meeting brief.</li> <li>• After this, there will be x2 breakout meetings, one focussed on PG and research level collaborations; the other on UG collaborations, projects and exchanges</li> <li>• See <a href="#">HKPU meeting folder</a> for meeting background, objectives and attendees</li> <li>• [REDACTED] is LCC's key contact at HKPU who has arranged this meeting; you can reach [REDACTED] on [REDACTED] in case of any problems</li> </ul> <p><b>*Please note: you will need your <a href="#">respective QR codes</a> to gain entry to the campus.*</b></p> <p><b>2:00pm to 3:00pm</b>  <b>Hong Kong Baptist University – Shaw Tower 34 Renfrew Rd, Kowloon Tsai, Hong Kong</b></p>		

	<ul style="list-style-type: none"><li>• You will be met at the entrance to the HKBU Shaw Tower just before 2pm, by staff from HKBU's International Team. See <a href="#">Google Map</a>.</li><li>• See <a href="#">HKBU meeting folder</a> for meeting background, objectives and attendees</li><li>• [REDACTED] is LCC's key contact at HKBU who has arranged this meeting; you can reach [REDACTED] via WhatsApp on [REDACTED] in case of any problems</li><li>• HKBU have arranged a taxi back to the hotel after the meeting</li></ul> <p><b>7.30pm onwards</b> <b>Dinner with UAL Alumni Association</b> – <a href="#">The Dynasty Restaurant</a>, Renaissance Harbourview Hotel, Hong Kong Convention &amp; Exhibition Centre, Harbour Road, Wan Chai</p> <ul style="list-style-type: none"><li>• The dinner organiser is [REDACTED], the HK Association's Vice President and the booking under UAL when you arrive</li><li>• The Development Team have said that the (buffet style) meal will be mostly pre-paid, although we may need to cover some of the bill – eg drinks – on the day</li><li>• 9 alumni have confirmed their attendance</li><li>• More info on the alumni association is <a href="#">here</a> and <a href="#">here</a></li></ul>
<b>Tuesday 26 March</b>	<div><div>[REDACTED]</div><div><p>M+ International Cultural Summit</p><p><b>9:00am-12:45pm</b> <b>Hong Kong Palace Museum</b></p><ul style="list-style-type: none"><li>• Panel Discussion (III): Rethinking Museum Interpretation in a Global Context</li><li>• Panel Discussion (IV): New Ways of Collaborating and Sharing in the Post-Pandemic Era: International Perspectives</li></ul><p><b>2:30pm-3:30pm</b> <b>M+ International Cultural Summit</b></p><ul style="list-style-type: none"><li>• Guided Tour</li></ul></div><div>[REDACTED]</div></div>



		<p><b>4:30-5:30pm</b>  <b>K11 MUSEA - 18 Salisbury Rd, Tsim Sha Tsui, Hong Kong</b></p> <ul style="list-style-type: none"> <li>Private guided tour with Leo to an exhibition titled "<b><i>Boundless Reverie: Chinese Savoir-Faire and Contemporary Art</i></b>"</li> </ul> <p><b>6:00-8:00pm</b>  <b>Art Basel VIP Private View with [REDACTED]</b></p>	
<p><b>Wednesday 27 March</b></p>	<p><b>10.30am - 11.15am</b>  <b>Meeting UAL Asia Branch Office</b></p> <ul style="list-style-type: none"> <li>Short courtesy coffee meeting with [REDACTED], UAL Regional Manager</li> <li>Recruitment focussed conversation covering UAL's representatives in the region and applicant trends</li> <li>[REDACTED] will meet you at the hotel lobby, and then move to a coffee shop</li> <li>[REDACTED] phone number: [REDACTED]</li> </ul> <p><b>2:00 – 2:30pm</b>  <b>HKU SPACE Island East Campus Facilities Tour with [REDACTED]</b>  19/F, 494 King's Road, North Point, Hong Kong  (Nearest MTR station: North Point Exit B3, 1 minute walk)</p> <ul style="list-style-type: none"> <li>Tour of Facilities at HKUS used by LCC courses</li> </ul> <p><b>2:45 – 3:45pm</b>  <b>Meeting with HKU SPACE management team and link tutors:</b></p> <ul style="list-style-type: none"> <li>[REDACTED], Deputy Director Academic Services TBC</li> <li>[REDACTED], Head of College of Humanities and Law</li> <li>[REDACTED], Associate Head of College of Humanities and Law</li> <li>[REDACTED], Programme Director (BA CMC link tutor)</li> <li>[REDACTED], Programme Manager (MA DM link tutor)</li> <li>[REDACTED], Programme Manager (MA ACE link tutor)</li> </ul> <ul style="list-style-type: none"> <li>See <a href="#">HKU SPACE meeting folder</a> for partnership background and briefings</li> </ul> <p><b>3:45 – 4:15pm</b>  <b>HKU SPACE UNC and ADC Facilities Tour</b></p>		

	<p>4:30 – 6pm Art Central VIP Preview with [REDACTED] <b>*Please note: you will need your <a href="#">individual digital entry pass</a> to gain entry to the Art Central events. These have also been emailed to you*</b></p> <p>6pm onwards Chamberlain Educational Services Centre - 7/F., 10 Pottinger Street, Central, Hong Kong Tel: [REDACTED]</p> <ul style="list-style-type: none"><li>• Meeting: Introduction to [REDACTED] and team at Chamberlain and to discuss course updates and changes at LCC</li><li>• Followed by dinner</li></ul>		
Thursday 28 March	[REDACTED]	<p><b>Travel:</b></p> <ul style="list-style-type: none"><li>• <b>Hong Kong International Airport</b> (HKG), Terminal 1</li><li>• <b>Cathay Pacific - CX 257</b></li></ul> <p><b>Dep: 08:25</b> <b>Arr: 15:00</b></p> <p>Addison Lee taxi for onward travel to home address:</p> <ul style="list-style-type: none"><li>• <b>Booking ref: 343247</b></li><li>• <b>Helpline: 020 7387 8888</b></li></ul>	[REDACTED]

# ITINERARY FOR [REDACTED] CHINA – DECEMBER 2023

Updated 29/11/2023

Your main local contact:

[REDACTED] [REDACTED] Wallpaper\* China Editorial Team.:  
[REDACTED] (whatsApp & TEL)

<b>THUR 30/11/2023</b>	
Time tbc	Pick up at home/drop Heathrow T4: time TBC by [REDACTED] [REDACTED] arranging Ethiad courtesy car on Ethiad app
06.00 GMT	Please check in at airport 3 hours before departure
09.00 GMT	Ref: 6RHUEK Ethiad Airways Flight EY012 Dep LHR T4 09.00 arr Abu Dhabi 20.00 [1hr 15 m stop 20.00-21.11] EY888 Dep Abu Dhabi 21.15- arr Beijing Daxing International 08.45+1
<b>FRI 01/12/2023</b>	
08.45 CST	Arrive Beijing DAXING INTERNATIONAL
08.45-12.00 (3 hours drive)	Ground transportation Beijing Daxing Intl to hotel: Meeting point. International Arrivals Exit, on the 1st floor, there is only one exit.  [REDACTED] colleague [REDACTED] will be your first contact person when you arrive at airport – [REDACTED] will wait for you at Beijing Daxing International Airport (PKX), holding a red sign: [REDACTED]. [REDACTED] will lead you to the arranged car and ask the driver to take you to the Mi Casa Su Casa hotel Qinhuangdao City (about 3 hours drive).  <b>Contact Name:</b> [REDACTED] <b>Phone number/whatsapp:</b> [REDACTED] <b>Email:</b> [REDACTED] Waiting Location: International Arrivals Exit, on the 1st floor, there is only one exit. (As shown in the red box in the picture, in the attachment) Alternative options: If you can't find your contact person, please wait at the elevator location opposite the international exit (as shown in the blue box in the picture, in the attachment) Just in case the above fails, call [REDACTED] [REDACTED] (whatsApp & TEL). If [REDACTED] find it difficult to make a phone call, [REDACTED] can also use the airport Wi-Fi to send an email to [REDACTED] [REDACTED], with a cc to [REDACTED] - [REDACTED] and [REDACTED] [REDACTED]
<b>HOTEL</b>	<b>MI CASA SU CASA HOTEL, Aranya North, Qinhuangdao, Hebei</b> Confirmation no. 2310230004 Check in Fri 01/12/2023 check out Mon 04/12/2023: B&B [REDACTED] will be waiting for you at the hotel. Early check-in arranged - Mi casa su casa hotel, serving as the forum venue, has pre-recorded flight information for all guests in advance. [REDACTED] [REDACTED] can check-in the room at [REDACTED] convenience upon arrival.
	<b>GLOBAL DEAN'S FORUM – DAY 1: Arrivals</b> <b>Aranya Youyi Bay, Qinhuangdao City</b> (Event co-organized by the College of Architecture and Urban Planning of Tongji University, Wallpaper* China Edition, Huasheng Media, and Juanzong Books. Event theme: Your Skills are Irreplaceable)

<b>SAT 02/12/2023</b>	
	<b>GLOBAL DEAN'S FORUM – DAY 2: DEANS' FORUM</b> Aranya Youyi Bay, Qinhuangdao City
Time TBC	████████ Keynote (30 mins + Q&A)
Time TBC - evening	Forum Banquet
<b>SUN 03/12/2023</b>	
	<b>GLOBAL DEAN'S FORUM – DAY 3: two parallel forums for practitioners including curators and architects with roundtable discussions</b> – 30 min sessions. Aranya Youyi Bay, Qinhuangdao City
Time TBC - evening	Forum Banquet
<b>MON 04/12/2023</b>	
Pick up time TBC – approx. 16.00	Ground transport hotel to Beijing Daxing Intl (3 hours) – expect Chongyan to arrange this for you locally.
19.45 CST	Ref: 6RHUEK EY889 Beijing Daxing Intl - arr Abu Dhabi 01.00+1. EY011 dep Abu Dhabi 02.40 arr LHR 06.45 Tuesday+1
<b>TUE 05/12/2023</b>	
06.45 GMT	Arrive Heathrow T4
	Home. First CSM meeting: 10.00 Small Group followed by 10.30 CEG.

#### UAL insurance, in case of emergencies:

In an emergency, please contact the IMG global response team on ██████████ or email ██████████ quoting Reference **UMAL/024**, especially before incurring medical expenses or attending hospital.

Up-to-date travel risk monitor can be downloaded from <https://www.drum-cussac.net/login/> (register using your UAL email address). Travel tips, checklists and alerts can be downloaded from <https://umal.co.uk/travel-hub/>.