



Lancaster University College at Beijing Jiaotong University

Academic Committee

Extract from the Articles of Association:

Article 22 Academic Committee

The University College will establish an Academic Committee with terms of reference including, but not restricted to:

1. developing and making recommendations to BJTU and Lancaster University for initial consideration, and if supported by each of those Parties, to the Joint Management Committee of the University College on:

- (1) degree programs and curricula;
- (2) the selection and admission criteria for students for each degree programme;
- (3) methods of assessment;
- (4) providing suggestions for enhancing the teaching quality and quality assurance;
- (5) evaluating, enhancing and training the professional proficiency of faculty members; constituting recruitment and selection criteria for new faculty members.
- (6) improving rules and regulations of the University College;
- (7) arbitration suggestion on academic dispute
- (8) other suggestions for the academic activities of the University College,

2. advising and recommending to BJTU, LU and the University College on the intellectual property policy of the University College.

3. In principle, the post of the chairperson of the Academic Committee shall be held by the Academic Dean. Relevant academic staff recommended by both parties shall constitute other members of the Academic Committee, which should have an equal number of members from each Party. Members from each of the Parties shall be appointed to equally represent each Party for the degree awarding and academic quality oversight.

4. The Academic Committee should have at least one person from each program. The Academic Registrar or equivalent from BJTU and LU will also be the members of the Committee. At least two-thirds (2/3) of the Committee must be present for the meeting to be quorate. Resolution may be decided by a simple majority.

5. All decisions of the Academic Committee must be recorded in Chinese and English in minutes, and when necessary, are supervised and examined if required by the appropriate academic governing body of both BJTU and LU.

6. The Academic Committee will meet at least quarterly or at other time as requested by BJTU and LU or the University College. Meetings may be conducted in person, by tele-conferences or video-conferences.

7. The membership of the Academic Committee shall be discussed and approved by the Joint Management Committee.