

Business Assurance
Information
Compliance

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Tel: 020 7848 7816
Email: info-compliance@kcl.ac.uk



Sam Dunning

By email only to: director@ukctransparency.org

7th December 2023

Dear Sam Dunning,

Request for information under the Freedom of Information Act 2000 ("the Act")

Further to your recent request for information held by King's College London, I am writing to confirm that the requested information is held in part by the university.

Your request

We received your information request on 9th November 2023 and have treated it as a request for information made under section 1(1) of the Act.

You requested the following information:

*1 Please provide the Lau China Institute's 2020 report formerly hosted at
<https://www.kcl.ac.uk/lci/assets/ming-wai-lau-summary-report-final-2020.pdf>*

This report has been removed by the university but was previously available at the URL above.

2 Please also provide the emails (sent in the the past six months) by staff in the information compliance office, university management and the IT office (whatever office manages the website) that discuss the report and/or its removal from the KCL website.

3 Please also provide any minutes or agendas from the past six months mentioning the report and/or its removal.

Our response

*1. Please provide the Lau China Institute's 2020 report formerly hosted at
<https://www.kcl.ac.uk/lci/assets/ming-wai-lau-summary-report-final-2020.pdf>*

This report has been removed by the university but was previously available at the URL above.

For confidentiality reasons we do not generally publish donor reports. This report was uploaded in error and was subsequently removed.

The attached appendix, titled *760.23 – Appendix – Report*, provides details relevant to your request.

Please note a small amount of third-party personal data has been redacted where disclosure would be in breach of the GDPR/Data Protection Act 2018.

2. *Please also provide the emails (sent in the the past six months) by staff in the information compliance office, university management and the IT office (whatever office manages the website) that discuss the report and/or its removal from the KCL website.*

The attached appendix, titled *760.23 – Appendix – Email Chain*, provides details relevant to your request.

Please note a small amount of third-party personal data has been redacted where disclosure would be in breach of the GDPR/Data Protection Act 2018.

3. *Please also provide any minutes or agendas from the past six months mentioning the report and/or its removal.*

Having made enquiries with relevant departments I can confirm that, as far as can be reasonably ascertained, no information relevant to this request is held.

This completes the university's response to your information request.

Your right to complain

If you are unhappy with the service you have received in relation to your information request or feel that it has not been properly handled you have the right to complain or request a review of our decision by contacting the Director of Information Governance & Data Protection Officer within 60 days of the date of this letter.

Further information about our internal complaints procedure is available at the link below:
<https://www.kcl.ac.uk/policyhub/freedom-of-information-policy>

In the event that you are not content with the outcome of your complaint you may apply to the Information Commissioner for a decision. Generally, the Information Commissioner cannot make a decision unless you have exhausted the internal complaints procedure provided by King's College London.

The Information Commissioner can be contacted at the following address:
The Information Commissioner's Office
Wycliffe House

Water Lane
Wilmslow
Cheshire
SK9 5AF

Yours sincerely,

Lakeisha Dowsey-Magog
Information Compliance