



Information Assurance and Governance
Office of the Principal

22 August 2023

Dear [REDACTED]

Freedom of Information (Scotland) Act 2002
Our Ref: 274-23

I refer to your enquiry and subsequent clarification received on 24 July 2023 asking to be supplied with the following information under the Freedom of Information (Scotland) Act 2002 (FOISA):

- Documentation that members of the Chinese Students and Scholars Association (CSSA) submitted to the University and its subsidiary bodies, particularly concerning student affairs.
- This may include items such as the Constitution, funding applications, or copies of room bookings made by the group.

It is noted that the CSSA, is a group affiliated with the University of St Andrews Students Association which is a separate legal entity to the University.

The following details are held of room bookings being made in the name of this student group:

Activity: STU - Chinese Student Scholars Association
Teaching week dates: 18/10/19
Time: Fri 15:00 - 17:00
Locations: UCO:School VI

Activity: STU - Chinese Students & Scholars Association
Teaching week dates: 25/11/16
Time: Fri 15:30 - 18:00;
Locations: ARB:115 - Arts Seminar 1

No further documentation or correspondence from the CSSA has been located in the records held by the University.

Your/

Information Assurance and Governance
01334 462776
foi@st-andrews.ac.uk

Your right to seek a review of how your information request was managed

If you are not satisfied with the University's response and/or our reasoning set-out above, you have the right to request a review of our decision. The timelines in which this right is available are set out in section 20(5)(a) and (b) FOISA. In broad terms the right to seek a review must be exercised within 40 working days of receiving this response.

Any request for review at this time should be sent by email to foi@st-andrews.ac.uk stating:


- a) your name and address;
- b) details of your original request; and
- c) the reasons why you are dissatisfied with our response.

If you remain dissatisfied with how your request for information has been dealt with following Review, you also have the right to apply to the Scottish Information Commissioner (SIC) for a decision. In the event of an appeal to the SIC, the Commissioner will generally only be able to investigate the matters raised in the request for review.

Details on how to make an appeal online to the SIC can be found on their website: <http://www.itspublicknowledge.info/YourRights/Unhappywiththeresponse/AppealingtoCommissioner.aspx>.

This concludes the University's response.

Yours sincerely


Information Assurance and Governance Officer