



[REDACTED]

10 August 2023

Ref: FOI 3033

Dear [REDACTED]

I am writing in response to your request for information regarding the Chinese Students and Scholars Association (Ref FOI 3033).

The information you requested is as follows:

1. **The Constitution that the CSSA President submitted in order to fulfil the registration requirements as a student society. If the CSSA President has not done so, or if the University does not hold a copy of it, please let me know.**

Student societies are not required to submit a copy of their constitution to the University. We do not have a copy of the constitution of the CSSA.

2. **All types of funding applications submitted by the CSSA, and the University's decision emails or letters (if any)**

It is not clear what types of funding application you are referring to, as the University does not routinely make funding available to student societies. In a previous FOI response to you, we confirmed that we do not have any record of funding being provided to the CSSA.

3. **Copies of room bookings made by CSSA in your campus.**

Room bookings for student societies are made by the Students' Union, and the name of the society is usually included in the description of the booking. We do not have any record of bookings with reference to the CSSA.

If you are unhappy with the way we have handled your request for information, you are entitled to ask for an internal review; however, you must do so within 40 working days of the date of this response. Any internal review will be carried out by a senior member of staff who was not involved with your original request. To ask for an internal review, contact [DPFOIA@uclan.ac.uk](mailto:DPFOIA@uclan.ac.uk) in the first instance.

If you are unhappy with the outcome of any internal review, you are entitled to complain to the Information Commissioner's Office (ICO). To do so, you can use the ICO complaints portal on their



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website: <http://www.ico.org.uk/foicomplaints>

[REDACTED] hone on 01625 545 745 or by post at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
[REDACTED]

Yours sincerely,

[REDACTED]  
Information Governance Officer  
Email: [DPFOIA@uclan.ac.uk](mailto:DPFOIA@uclan.ac.uk)  
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