

**RENEWAL OF IMPLEMENTATION AGREEMENT**  
**BETWEEN**  
**CARDIFF UNIVERSITY, UNITED KINGDOM**  
**AND**  
**XIAMEN UNIVERSITY, CHINA**  
**FOR CO-DEVELOPMENT OF**  
**CONFUCIUS INSTITUTE AT CARDIFF UNIVERSITY**

In accordance with the desire to achieve a healthy operation and sustainable development of the Confucius Institute at Cardiff University, and in consideration of the “Renewal of agreement between Confucius Institute Headquarters of China and Cardiff University, United Kingdom on co-development of Confucius Institute at Cardiff University”, Cardiff University, United Kingdom and Xiamen University of China hereby enter into the following implementation agreement.

**I. AIM**

The aim of this agreement is to guarantee the healthy operation and the sustainable development of the Confucius Institute at Cardiff University (“the Confucius Institute”).

**II. MEMBERS OF THE CONFUCIUS INSTITUTE BOARD**

**CHAIR:**

Pro Vice-Chancellor (International and Europe), Cardiff University

**VICE-CHAIR:**

Vice President (Confucius Institute Affairs), Xiamen University

**MEMBERS:**

Director of the Southern Base of Confucius Institute Headquarters &

Office of Confucius Institute Affairs, Xiamen University

Head of International Partnerships, Cardiff University

Local Director of the Confucius Institute

Chinese Director of the Confucius Institute

**III. RESPONSIBILITIES OF THE BOARD**

1. To shoulder the responsibility for the operation of the Confucius Institute.
2. To make the implementation plan stipulated in Article 4 of the agreement between the Confucius Institute Headquarters and Cardiff University.
3. To formulate or approve the curricula of the teaching programs run by the Confucius Institute.
4. To formulate or approve the recruitment plan of all the programs run by the Confucius Institute.
5. To formulate or approve the financial plan of the Confucius

Institute.

6. To appoint the Local and Chinese Directors of the Confucius Institute. The Local Director should be the person from Cardiff University with administrative abilities, and has been devoted to the Sino-British cultural exchange and the development of the Confucius Institute. The Chinese Director should be assigned by Xiamen University, and should be qualified in English, Chinese Culture, management and coordination abilities. The Directors report to the leadership of the Confucius Institute Board.

#### **IV. MECHANISM OF THE BOARD**

1. Establishing the contact between Chair and Vice-Chair of the Board, and the contact between Local Director and Chinese Director.
2. Convening Board Meetings at least one time annually, and making important policies and decisions on the operation and development of the Confucius Institute.
3. Submitting Confucius Institute's annual plans and fiscal year summaries to Cardiff University, the Confucius Institute Headquarters and Xiamen University every year.
4. Discussing with the Confucius Institute Headquarters on the solutions when there are some problems or difficulties in the

operation of the Confucius Institute.

## **V. OTHER PROVISIONS RESPECTING THE OBLIGATIONS OF THE PARTIES HERETO**

### **OBLIGATIONS OF XIAMEN UNIVERSITY:**

1. Selecting management staff members and full-time teachers from Xiamen University, according to the requirements of the Confucius Institute Headquarters, subject to the needs of the Confucius Institute.
2. Accepting the Confucius Institute students to study at Xiamen University every year on the condition of obtaining Confucius Institute scholarships or exchange programs:  
  
Xiamen University will appoint tutors and teachers to help students with the internship and learning related assignments. The related costs will be subsidized pursuant to an agreement between Cardiff University, Xiamen University and the Confucius Institutes Headquarters with respect to the organization of language courses in China in a particular year.
3. Arranging the content of scientific reports and implementation schedules with the Confucius Institute Board.

### **OBLIGATIONS OF CARDIFF UNIVERSITY:**

1. Selecting Cardiff University's employees needed to manage

the work of the Confucius Institute and payment of costs related to, inter alia, their salaries.

2. Providing classrooms, office space and basic educational equipment necessary for the development of the Confucius Institute.
3. Undertaking efforts aimed to promote and advertise the Confucius Institute's educational projects.
4. Organising the Confucius Institute's scientific activities.

## **VI. Financial Support**

1. The fund of the Confucius Institute consists of five parts:
  - 1) Support from Cardiff University;
  - 2) Support from the Confucius Institute Headquarters;
  - 3) Support from Xiamen University;
  - 4) Tuition fee from the programs of the Confucius Institute;
  - 5) Donation.
2. The Confucius Institute should submit yearly budget report and yearly settlement report to Cardiff University, the Confucius Institute Headquarters and Xiamen University every year.
3. Incomes generated from the Confucius Institute should be used to support the operation expenditures and the development and

expansion of the Confucius Institute.

## **VII. OTHER**

This Agreement shall take effect on the date of signature by the two Parties and shall follow the same 5-year term as the “Renewal of agreement between Confucius Institute Headquarters of China and Cardiff University, United Kingdom on co-development of Confucius Institute at Cardiff University”. If either party wishes to terminate the Agreement, it must notify the other in writing ninety (90) days before the end of the Agreement, otherwise it will automatically be extended for another 5 years.

This Agreement has been written in Chinese and English in duplicate, of which each Party shall have one copy of each language version. The two language versions shall have the same effectiveness.

If during the term of this Agreement, there should arise disputes or discrepancies between the Parties, they shall be resolved through friendly negotiations. If, however, such negotiations should fail, then a mediating institution should be chosen for the purpose of conducting the mediation.

All matters not covered by this Agreement should be settled through friendly consultations.

Signed for and on the behalf of  
**Cardiff University**

Signed for and on behalf of  
**Xiamen University**

President and Vice-Chancellor

Prof. Colin Riordan

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Date: 21 October 2018

President

Prof. Zhang Rong

Date:

Oct 21, 2018